



# Audio and Video Recording Log

1. Name and address of collector or interviewer.

Name of Collector/Interviewer \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ - \_\_\_\_\_

Telephone ( \_\_\_\_\_ ) - \_\_\_\_\_ Email \_\_\_\_\_

Organization or Affiliation (if any) \_\_\_\_\_

2. Full name and birth date of the veteran or civilian being interviewed as it appears on the recording label and Biographical Data Form.

Name of Veteran/Civilian \_\_\_\_\_ Birth Date \_\_\_\_\_  
month/day/year

3. Recording format (please check)

VIDEO type: Betacam  VHS  8mm  High-8  Digital  Other  \_\_\_\_\_

AUDIO type: Cassette  Microcassette  CD  Reel  Digital (DAT)  \_\_\_\_\_ (identify)

If audio, is the cassette or reel recorded on both sides? Yes  No

Is item: Original  Copy

4. Date of Recording \_\_\_\_\_

Estimated length of recording (in minutes) \_\_\_\_\_

5. Location of recording \_\_\_\_\_

6. Corresponding materials (please check)

Have you included materials other than the recording? Yes  No

If so, please complete the Photograph Log and/or the Manuscript Data Sheet.

7. Please summarize the topics discussed in the interview in their order of appearance on the recording.

Meter Reading  
or Minute Mark

Topics presented in order of discussion on recording

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Continue on back or on additional sheets as needed.)













